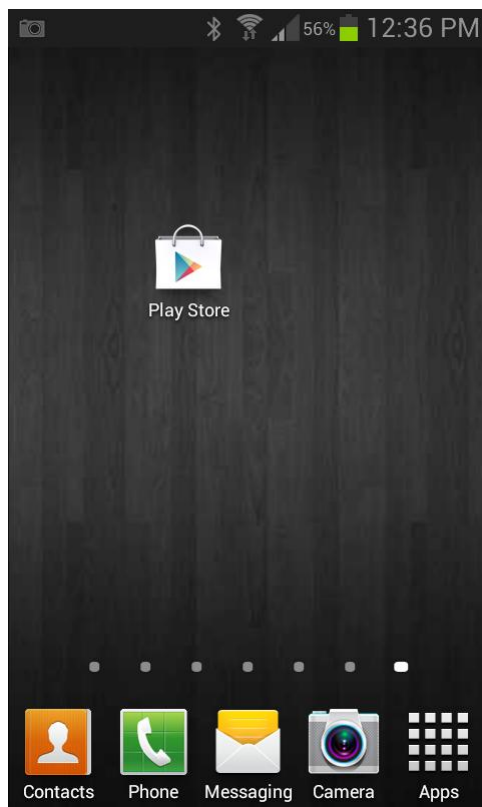


This tutorial will guide you through downloading and configuring the **ODK Collect** Android app for use in the Strathcona Community Orchard.

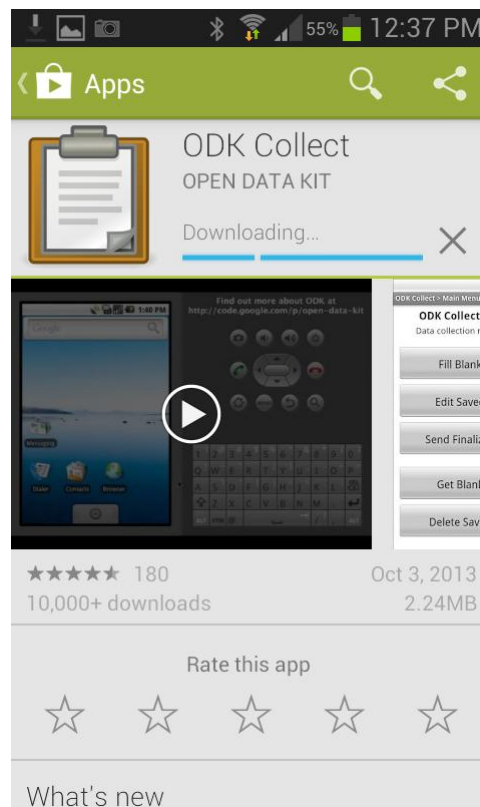
**Note:** ODK Collect is exclusive to Android devices. There is no iOS equivalent at this time.

### **1. Downloading & installing ODK Collect:**

- 1) Open the **Play Store** app.
- 2) Search for **ODK Collect**.
- 3) Tap the Download button, this will install ODK Collect.



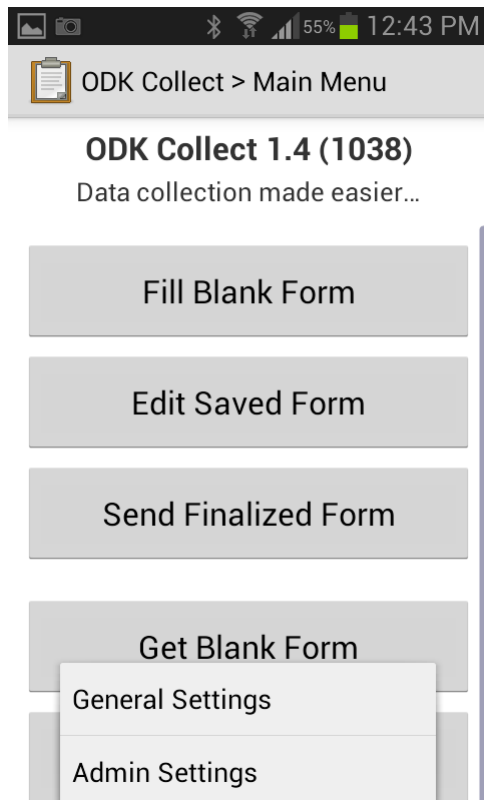
**The Play Store app.**



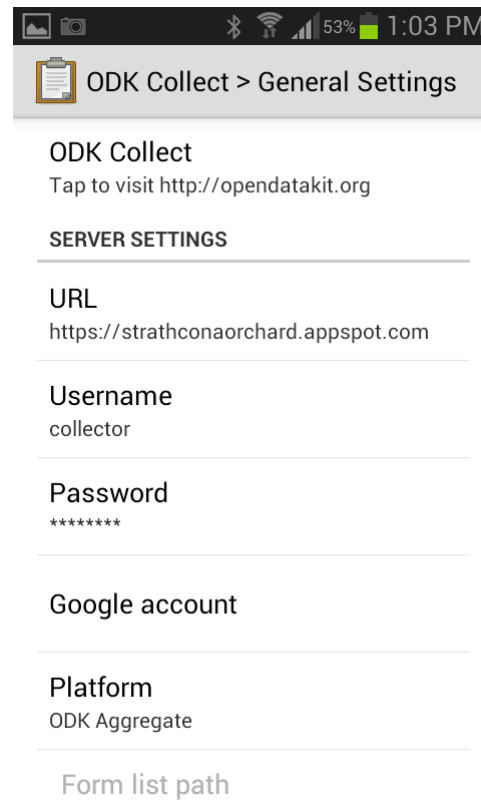
**Downloading and installing ODK Collect.**

## 2. Configuring ODK Collect:

- 4) Open **ODK Collect**.
- 5) Tap/press the **Settings** button. **This will either be a physical button on the face of your device or an icon on the bottom of the screen.**



ODK Collect main menu with Settings sub-menu.



Fully configured General Settings.

- 6) Tap **General Settings**.
- 7) Tap **URL**.
- 8) Enter **https://strathconaorchard.appspot.com**. Tap **Enter**.
- 9) Tap **Username**.
- 10) Enter: **Collector**. Tap **OK**.
- 11) Tap **Password**.
- 12) Enter: **fieldnotebook**. Tap **OK**.
- 13) Press the **Back** button.
- 14) Tap **Get Blank Form**.
- 15) Tap **OK**.
- 16) Select **Tree Report**. Tap **Get Selected**.
- 17) When the download completes, tap **OK**.

### **3. Using ODK Collect:**

\*one form per tree.

- 18) Tap **Fill Blank Form**.
- 19) Tap **Tree Report**.
- 20) Follow the on-screen instructions.
- 21) Tap **Save Form and Exit**.

### **4. Uploading completed forms:**

\*forms are stored on your device until uploaded to the server.

- 22) Tap **Send Finalized Form**.
- 23) Tap **Toggle All** or select the forms you wish to upload.
- 24) Tap **Send Selected**.